

Broneirion Risk Assessment

Department: Estate

Name: Jo Woodall

Position: Education officer

Activity: World War II

Date: 07/07/17

Time: 13.00

Review Period 12 months

Date of Next Review:07/07/2018

Activity	Hazard, hazardous event Expected consequence	People Affected	Risk rating High Medium Low	What further action is necessary to control the risk?	Priority
World War Two school trip Air Raid.	<p>Slips, trips and falls internal:</p> <p>Falling on uneven stairs</p> <p>Tripping over uneven floor</p> <p>Tripping over rugs</p> <p>Trailing cables</p> <p>Spilled food or drink, leaking drains, water pipes</p>	Children, teachers, leader of activity	Low	<ul style="list-style-type: none"> • Brief leader/parents on risks on arrival. • Remind children not to run on the stairs • Remind children not to run in the house • Clean up spills immediately • Inspect house before group arrives. 	
	<p>Collision with a person/object</p> <p>When rushing to the 'morrison shelters' during air raid</p> <p>Banging head on Morrison shelter.</p>	Children, adults	Low	<ul style="list-style-type: none"> • Before siren is sounded explain to children that they do not run to the shelters. • Ensure there are plenty of shelters for number of children in the group. • Enforce, with teacher support, that children go in and come out of shelters slowly and calmly. 	

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<p>World War Two Trip Billeting</p>	<p>Slips, trips and falls internal: Spilled food or drink, leaking drains, water pipes Trailing cables Tripping over rugs Falling on steps Slipping on wooden floors Water/Mud during adverse weather</p>	<p>Children, teachers, leader of activity</p>	<p>Low</p>	<ul style="list-style-type: none"> • Brief teachers/children on risks on arrival • Remind children not to run on the steps • Remind children not to run in the house • Clean up spills immediately • Inspect house before group arrives. • During adverse weather, encourage children to wipe feet. 	
	<p>Collision with a person Vehicular movements around the grounds and on the adjacent road</p>	<p>Children, adults</p>	<p>Low</p>	<ul style="list-style-type: none"> • Controlled access with guests on the premises • Way in/out clearly marked • Safe walking routes. Brief teachers/children on arrival 	

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World War Two school trip. Dig for Victory	Slips & trips and falls, wet grass especially on slopes. Trips Hazards in the grounds. Fallen branches.	Children, teachers, leader of activity	Low	<ul style="list-style-type: none"> • Younger children should be supervised. • Inspections of paths, ground maintenance • Barrier/tape mark restricted areas. • Brief teachers/leader of activity before beginning activity. 	
	Collisions with vehicular movements around the grounds.	Children, teachers, leader of activity	Low	<ul style="list-style-type: none"> • Controlled access area where children are coned off from vehicle access. • Brief teachers/ leaders of possibility of vehicles on driveway. 	
	Bees, wasps and insects Stings	Children, teachers, leader of activity	Low	<ul style="list-style-type: none"> • These are natural inhabitants of the garden and pose no risk unless provoked. Teaching staff must be aware of any children allergic to specific insects. If stung, children should seek first aid from first aider of their school. 	
	Soil, animal faeces and water (eg puddles and water butts). Tetanus, Leptospirosis (Weils disease) and Toxocariasis (roundworm) and other infections.	Children, teachers, leader of activity	High – tetanus, weils disease and roundworm. Low - other infections	<ul style="list-style-type: none"> • Everyone must wash their hands thoroughly after working in the garden and before handling food and drink. • Cover any cuts or abrasions before garden sessions. • Ensure adults and children have up-to-date tetanus before garden sessions. • Remove all traces of animal faeces before the children enter the garden. 	

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				<ul style="list-style-type: none"> Gloves to be made available. Prevent animals from entering the garden where possible. 	
	Glass and other litter Cuts and infections (tetanus)	Children, teachers, leader of activity	Low	<ul style="list-style-type: none"> Remove all litter from the garden prior to using with children. As above to prevent risk of tetanus from rusty objects. 	
	Plants Poisoning from ingestion and allergic reactions	Adults and children	Low	<ul style="list-style-type: none"> All adults assisting in the garden to be made aware of any children known to have specific plant and food allergies, including hay fever and to know which member of staff is responsible for administering that medication. Children must not eat parts of plants unless instructed to do so, and must wash hands after garden sessions. Children told not to eat seeds that they are sowing. Gloves should be made available. 	
	Weather Sunburn, dehydration, hypothermia	Children, teachers, leader of activity	Medium	<ul style="list-style-type: none"> Appropriate clothing to be worn for the weather conditions. Adequate fluids drunk when it is hot. 	
	Cuts, bruises, injuries from using gardening tools.	Children	Low	<ul style="list-style-type: none"> Children to be shown how to use gardening tools before they are allowed to use themselves. Children to work in pairs and to be supervised by adults. Light tools to be used. 	

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<p>World War Two Trip First Aid</p>	<p>Slips, trips and falls internal: Spilled food or drink, leaking drains, water pipes Trailing cables Slipping on wooden floors Water/Mud during adverse weather From working in close proximity to other students</p>	<p>Children, teachers, leader of activity</p>	<p>Low</p>	<ul style="list-style-type: none"> • Brief teachers/children on risks on arrival • Remind children not to run on the steps • Remind children not to run in the house • Clean up spills immediately • Inspect house before group arrives. • During adverse weather, encourage children to wipe feet. • Suitable rooms used adequate to the size of the group 	
	<p>Manual handling: Heavy lifting, bending, twisting</p>	<p>Children</p>	<p>Low</p>	<ul style="list-style-type: none"> • Children to be given demonstration on correct method on how to put someone into recovery position safely. Children to be closely supervised. 	

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World War Two school trip. Rationing Cookery	Tripping over objects or slipping on spillages	Children, teachers Broneirion staff	Low	<ul style="list-style-type: none"> • Children to be closely supervised. • Good housekeeping – work areas kept tidy, goods stored suitably etc. • Staff clean up spillages (including dry spills) immediately using suitable methods and leave the floor dry 	
	Contact with steam, hot water, hot oil and hot surface.	Children	Low	<ul style="list-style-type: none"> • Children to be supervised at all times. • Display 'hot water' signs at sinks and 'hot surface' signs at hot plates. 	
	Allergic reaction to food.	Children	Low	<ul style="list-style-type: none"> • Check medical forms for allergy information before the activity. Ensure everyone washes their hands before the activity and after. 	